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MINUTES

Hancock Central School District – Capital Project

FACILITIES COMMITTEE

MEETING NO. 5

District Office

I. Attendees:

Terry Dougherty	Brenton Taylor	Nick Hazen
Frank Seely	Kathy Herzog	John Martin
Bill Christian	Amber Dennis	David Gilmore
Mike MacDonald	Carmella Bullick	Bill Connor

II. Review / Approve Prior Meeting Minutes

The prior meeting minutes were approved without discussion.

III. Review of Updated Capital Project Scope

Highland Associates reviewed the attached updated Capital Project Scope document. The design team has made subsequent visits to the buildings and reviewed items in further detail with Frank Seely and other district staff. Items in green font reflect recent changes since the last meeting. Items in blue reflect changes from the 3/26 meeting. Items in red reflect items for Highland to investigate further and report back to the committee. Sitework investigations should resume next week as weather becomes more favorable.

IV. Review of Design Sketches

Highland Associates reviewed the attached preliminary floor plans for both the Elementary School and the Middle School/High School buildings. The plans reflect the current scope of work being considered by the committee. As a reminder, the final scope will be determined after cost estimating is completed, reviewed and prioritized by the committee, and accepted by the Board of Education.

V. Technology Follow Up Questions or Concerns

Mr. Dougherty touched on recent developments with New York State and their recent initiative called the Smart School Technology Referendum scheduled for fall 2014. If the vote passes, the district could potentially be eligible for roughly $650k in technology improvements. The B-T BOCES report should be available to the committee in a few weeks.

VI. Confirm Next Meeting – May 6th at 3:00 PM

Highland Associates highlighted a tentative schedule of upcoming meetings/project deliverables:

4/28:	Board Update of project scope currently under consideration
5/6:	Committee Meeting to review the final scope prior to estimating
6/11:	Highland to issue scope/design package for estimating
7/16:	Committee Meeting to review cost estimates
Aug/Sep:	Board Review/Approval of Project Scope
Aug/Sep:	SEQR process commences
Nov/Dec:	Referendum vote by community

VII. Questions

- Mr. Dougherty will schedule Merri Bragg to attend the next committee meeting to review sound issues.
- Mr. Dougherty will invite the district music instructors to the next meeting to review those spaces and their particular needs and concerns.
- Lend Lease to obtain photos of the Roscoe CSD bluestone lobby.