Lend Lease

Lend Lease Construction (US), Inc.

360 West Jefferson St., Suite A
Syracuse, New York 13202

Telephone
315. 214. 5140
Facsimile
315. 214. 3791
www.lendlease.com

MINUTES

Hancock Central School District – Capital Project

FACILITIES COMMITTEE

MEETING NO. 9 held 8/27/14

District Office

I. Attendees:

Brenton Taylor	David Gilmore	Frank Seely
Kathy Herzog	Amber Dennis	Mike MacDonald
Linda O'Brien	Bill Connor	

II. Review / Approve Prior Meeting Minutes

The prior meeting minutes were approved without discussion.

III. Review of Updated Capital Project Scope submitted for Estimating

Lend Lease prepared the latest version of the project scope and highlighted the changes from the prior meetings discussions. The latest list as presented reflects the Board's intention to support a no additional tax impact project vote, using the capital reserve funds currently secured by the District. The capital reserve will be used to offset the local share associated with the capital project.

IV. Estimate Review / Finalize Scope Recommendations

Lend Lease reviewed the latest estimate, with the most recent changes from the committee highlighted in color. The changes made since the last meeting include the following:

1. Add $25,000 to item MS/HS 24 for the bluestone.
2. Add $15,000 to item MS/HS 26 for the Field Hockey/Softball drainage
3. Remove $40,000 from item ES 12 for the playground work down to $60,000
4. Keep the item MS/HS 19 for the Music Areas intact.

Ben Maslona from Fiscal Advisors, the district's financial consultant, has reviewed the adjusted scope and estimate and has confirmed that the work is within the aidable projections he has been preparing for the committee. A copy of his latest projections and assumptions was reviewed with the committee.

With all of the above changes, the committee felt ready to make a recommendation to the Board of Education to accept the committee's project scope recommendation. Now that the scope is ready, Lend Lease and Highland Associates will work with the Superintendent and Fiscal Advisors in scheduling a meeting with SED to review the project scope and financial assumptions for their review prior to a public vote. Linda O'Brien agreed to meet with the Board of Education to present the project scope and cost on behalf of the committee.

V. Schedule Update

Lend Lease reviewed the overall timeline to remind the committee of where we are in the process. A copy is attached. See below notes for revisions.

VI. Confirm Next Meeting – TBD

Now that the project scope has been defined, the District will need to confirm the committee's involvement in the public awareness campaign leading up to a community referendum vote in November/December 2014. The next immediate step is for the Board of Education to include the committee on one of its September agendas to accept the project scope and continue with the SEQRA process.

c. Attendees

T. Dougherty S. MacDowell